

**Stowe Free Library  
Board of Trustees Minutes  
May 12<sup>th</sup>, 2023**

**Call to Order:** 8:03 am

**Minutes:** Stand as read

**Friends' Report:** Annual Meeting was held before Paul Doiron's reading on May 11<sup>th</sup>. Officers were voted in. Their budget meeting is pending.

**Director's Report:** Cindy attended the Vermont Library Association Conference, May 3<sup>rd</sup>. Nancy held the Vermont Youth Librarians meeting at the Stowe Free Library. Patron statistics are holding steady. Circulation is up.

**Rules of Conduct:** Charlene McFarlane, Town of Stowe's Human Resources Director, attended the Board Meeting to discuss the Rules of Conduct. The American Library Association's (ALA) offers guidance on Rules of Conduct re: the homeless in public libraries. The Trustees will post the revised Rules of Conduct near the entrance of the library. The librarians have a membership to Ryan Dowd's, Librarians Guide to Homelessness website. There will be an in-service day in June to train the staff. What to do in certain situations will be addressed. Motion to add new language to Rules of Conduct. The Motion passed.

**Treasurer's Report:** The Operating Account: \$27,046, The Copley Fund: \$27,029. The Endowment Fund: \$1,099,428. John Meyer is retiring at Morgan Stanley.

**Volunteer Reception:** The reception will be held on June 14<sup>th</sup>, 2023, at a Board Member's home from 3:00 to 5:30. Invitations will go out asap. Kim will bring finger foods. Brian will purchase soft drinks. Charlotte and Anna will send out invitations.

**Selection Policy and Request for Reconsideration:** This section will be called *Collection and Program Development* going forward. Wording under, *Withdrawal of Library Materials* was simplified to "rests with the director." A Motion was made to approved changes. Motion passed. There will be discussion about collection development regarding bans and censorship at the June meeting.

**Strategic Plan Update:** The Plan has been finalized. It will be posed when there is a new and functioning website. The Trustees will give the Select Board the abbreviated version of the Plan after the Trustees vote on the word changes at the June meeting.

**Old Business:** We discussed the state of our website with Charlene. She informed us that there is a new employee that will redo all of the Town's websites but will take a long time to complete. There are huge issues with the current library site. The librarians cannot manipulate it to add information. The broken links to resources need to be addressed asap.

**New Business:** New Officers will be voted in at the June meeting.

**Next Meeting:** June 9<sup>th</sup>, 2023

**Adjournment:** Motion made to adjourn at 9:49 am. The Motion passed.

Respectfully Submitted,

Kim Kaufman