

**Stowe Selectboard Meeting  
Monday September 30, 2019  
Akeley Memorial Hall**

Present:

Selectboard Members: William Noyes, William Adams; Neil Van Dyke, Lisa Hagerty; Morgan Nichols  
Public Works Director Harry Shepard; Fire Chief Kyle Walker; Planning Director Tom Jackman, Paul  
Sakash, Terrie Whese, Elizabeth Fenn, John Schnee, Dave Sequist, Tom Sequist

**Call to Order**

Chair William Noyes called the Stowe Selectboard, Liquor Commission and Water & Sewer  
Commission meeting to order at 5:34pm.

**Approve the Agenda**

On a motion by Ms. Morgan Nichols, seconded by Mr. Billy Adams, the Board approved the agenda For  
the Liquor Commission, Water & Sewer Commission and Selectboard as presented.

**Approve the Minutes**

Ms. Lisa Hagerty proposed a friendly amendmemtn to the Minutes of the August 26, 2019 meeting  
minutes to include a clarification sentence relating to the animal noise ordinance that was discussed.  
On a motion by Mr. Adams, seconded by Ms. Nichols, the Board approved the minutes from August 26,  
2019 meeting for the Liquor Commission, Water & Sewer Commission and Selectboard with the friendly  
amendment as proposed by Ms. Hagerty.

**Liquor Commission**

Chair Noyes opened the Liquor Commission meeting at 5:35pm

**Liquor Consent Items**

**Special Event Permit Application:**

- Caledonia Spirits: Art on the Park Foliage @ Park Street  
September 21-22, 2019 11:00am – 5:00pm
- Cold Spring Spirits dba mad River Distillers: Von Trapp Octoberfest Hopscotch Release  
September 21, 2019 11:00am – 7:00pm
- Smugglers' Notch Distillery: Spirit Tastings @ Park Street  
September 21, 2019 11:00am – 4:00pm
- Stonecutter Spirits: Tasting Event @ Penthouses at Spruce Peak  
September 6, 2019 5:00pm – 12:00pm
- Stonecutter Spirits: Tasting Event @ Penthouses at Spruce Peak  
September 21, 2019 3:00pm – 8:00pm
- White Mtn Distillery dba Stowe Cider: Pinnacle Grand Opening @ 1652 Mountain Rd  
September 21, 2019 10:00am – 3:00pm
- Frost Beer Works: Craft Beer Tuesday @ Stowe Country Club  
September 24, 2019 3:30pm – 8:00pm
- Caledonia Spirits: Bee's Knees Week Celebration @ 1500 Edson Hill  
September 26, 2019 5:00pm – 10:00pm
- Von Trapp Brewing: Beer Sampling @ Mountain Road Outfitters  
September 28, 2019 3:30pm – 7:30pm
- Caledonia Spirits: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ Topnotch Field

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- October 11-13, 2019 10:00am – 6:00pm
- Appalachian Gap Distillery: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ Topnotch Field  
October 11-13, 2019 10:00am – 5:00pm
- J and J Farm LLC dba Hell's Gate Distillery: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ Topnotch Field  
October 11-13, 2019 10:00am – 5:00pm
- Smugglers' Notch Distillery: Spirit Tastings @ 3420 Mountain Road  
October 11-13, 2019 10:00am – 5:00pm
- North Branch Vineyards: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ Topnotch Field  
October 11-13, 2019 10:00am – 5:00pm
- Idletyme Brewing Co: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ 3420 Mountain Road  
October 11-13, 2019 10:00am – 5:00pm
- Mad River Distillers: 37<sup>th</sup> Annual Stowe Foliage Arts Festival @ Topnotch Field  
October 11-13, 2019 10:00am – 5:00pm
- Mad River Distillers: Hopscotch Release @ Trapp Family Lodge  
October 12, 2019 1:00pm – 6:00pm
- ZG Holdings dba Zero Gravity Craft Brewery: Tasting for Club Members @ Penthouse at Hourglass Bar at Stowe Mountain Resort  
October 19, 2019 3:00pm – 8:00pm

### **Art Gallery, Book Store, Museum or Library Serving Permit:**

- Vermont Ski and Snowboard Museum @ 1 South Main Street  
September 19, 2019 6:00pm – 8:00pm
- Helen Day Art Center: Gallery @ 90 Pond Street  
October 3, 2019 4:30pm – 8:30pm
- Vermont Ski and Snowboard Museum @ 1 South Main Street  
October 10, 2019 6:00pm – 8:00pm
- Vermont Ski Museum @ 1 South Main Street  
December 6, 2019 6:00pm – 8:00pm

### **Request to Cater:**

- JP Decker LLC dba Stowe Public House: Jazz Festival @ PK Coffee  
September 6, 2019 5:00pm – 12:00pm
- Bittersweet Assoc dba La Villa Bistro: British Invasion @ Mayo Fields  
September 13-15, 2019 1:00pm – 6:00pm
- Idletyme Brewing Co: Open House @ Fly Rod Shop  
September 14, 2019 11:30am – 5:00pm
- Black Diamond Barbecue: Private Party @ Strawberry Hill Farm 300 Meadow Lane  
September 20, 2019 4:00pm – 12:00pm
- Cornerstone Burger Co. dba Cornerstone Pub & Kitchen: Class Reunion @ 511 Mountain Road  
September 21, 2019 4:00pm – 11:00pm
- PFG LLC dba Jeffersonville Pizza Dept: Wedding @ 39 Edson Hill Rd  
September 28, 2019 3:00pm – 10:00pm
- Baraw Enterprises dba Stoweflake Mountain Resort & Spa: Pumpkin Chuckin Fundraiser @ Stoweflake Events Field  
September 29, 2019 11:00am – 4:00pm

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- Baraw Enterprises dba Stoweflake Mountain Resort & Spa: Wedding @ Stoweflake Events Field  
October 5, 2019 5:00pm – 11:00pm
- Black Diamond Barbecue: Company Event @ 433 Mountain Road  
October 22, 2019 5:00pm – 11:30pm
- Trapp Family Lodge: Season Pass Holder's Party @ 1500 Edson Hill  
November 30, 2019 12:00pm – 5:00pm
- Prime Restaurants LLC dba Farmhouse Group Events: Birthday party @ 911 Notchbrook Rd  
October 12, 2019 4:00-10:00pm

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Liquor Consent Items as listed.

### **Water & Sewer Commission**

Chair Noyes opened the Water & Sewer Commission meeting at 5:40pm

#### **Consent Items**

1. Alchemist High Strength Agreement Amendment
2. Butternut Lane Water & Sewer Allocation and Consecutive Water System Agreement

On a motion by Mr. Adams, seconded by Mr. Neil Van Dyke, the Board approved the Consent Item as presented.

### **Selectboard Meeting**

Chair Noyes opened the Selectboard Meeting at 5:41pm

#### **Consent Items**

1. VLCT Annual Meeting Voting Delegate
2. Special Event Applications
3. Parks Kubota RTV Bid Award
4. Highway Ventrac Tractor with Accessories Bid Award
5. Highway Bobcat Bid Award
6. Maple Street Closure for Halloween 10/31/2019
7. Organization Chart Update
8. Capital Project Closeout – Stowe Arena

The Selectboard pulled items #2 and #8 from the Consent Agenda for further discussion.

On a motion by Ms. Hagerty, seconded by Mr. Van Dyke, the Board approved Consent Items 1, 3, 4, 5, 6 & 7 as presented.

#### **Special Event Applications**

The Board reviewed the three Special Event Applications.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board approved the Nordic Rollerski Special Event Application as presented. Mr. Van Dyke abstained.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board approved the Pumpkin Chuckin Special Event and the Stowe Jazz Festival Special Event Applications as presented.

### **Capital Project Closeout – Stowe Arena**

Mr. Safford explained that this was a closeout of the original \$6.5M construction of the Stowe Arena in 2012. The project was substantially completed in 2013, however a \$20,000 retainage was kept to assure some miscellaneous items were repaired. The contractor has requested release of the retainage and staff feels that the -contractor has met the obligations of the contract.

On a motion by Mr. Van Dyke, seconded by Mr. Adams, the Board closed out the Stowe Arena project and authorized release of the final \$20,000 retainage to the Design/Build Contractor.

### **McCall Pasture Road**

The Town has received a request from Brad Greenough from the VT Department of Forest, Parks & Recreation to do some light maintenance on McCall Pasture Road, a Class 4 Town Highway, and to be able to do further maintenance on the road in the future, as appropriate. This area is now part of the CC Putnam State Forest. The State has hired a contractor to close out an old logging road that intersects McCall Pasture Road and would also like to repair a ditch on approximately 1000' of road, clean out and stabilize 3 culvert inlets, install 3 broad based dips and 7 water bars and drain puddles by removing berm material. Mr. Greenough explained that the broad based dips and water bars both move water off the road, with the water bars being more abrupt. Overall, he anticipates the impact of the project will improve the quality of the road. - Mr. Greenough also noted that the State is still working on a long-range management plan for this area but has no immediate plans to log the area, simply to stabilize the road and improve water quality coming off the road. Mr. Van Dyke questioned cutting off emergency access to the trails in the area by placing rocks over the skid trail, however Mr. Greenough and Mr. Jackman stated that there were other access points. Mr. Van Dyke requested that they consider gates rather than boulders as part of their planning.

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The State has also requested that the Town install a gate that can be shut during mud season to avoid damage to the road.

On a motion by Mr. Adams, seconded by Ms. Hagerty the Board approved the request from FPR to perform maintenance and erosion control work on McCall Pasture Road as appropriate into the future without further authorization by the Selectboard until such authorization is otherwise revoked by the Town and authorize- the Stowe Highway Department to install a gate to be closed during mud season.

### **Amend Vehicle Replacement Fund to Purchase Fire Department Chief's Vehicle**

Fire Chief Kyle Walker has requested that the Town purchase a Fire Department Chief Vehicle to be utilized for responding to fire calls. Mr. Walker noted that to date he has been using his personal vehicle but that the number of times he has taken it on a call has exceeded what he expected and is no longer practical. Mr. Walker has requested an amendment to the Vehicle Replacement Fund to include purchase of a 2020 Chevrolet Tahoe at \$60,000 for an upfitted vehicle with an eight-year replacement cycle. Replacement cost is estimated to be \$48,805.

It was discussed that some Town personnel (Police and Fire chief, Highway Superintendent) are considered on call at all times and are expected to respond from home. Those individuals are allowed to use their vehicle to travel to and from home, but it should not be used for person businesses. The Town

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currently does not have a policy regarding use of company vehicles taken home, but Mr. Safford will work on drafting one for a future meeting.

On a motion by Mr. Van Dyke, seconded by Ms. Hagerty, the Board approved the Equipment Replacement Fund as amended.

### **Manager's Report**

Town Manager Charles Safford reminded the Board in October the Board will meet on Tuesday October 15<sup>th</sup> due a holiday. He also provided an FY21 Budget adoption schedule, noting that budgets will presented at the December 23<sup>rd</sup>, 2019 meeting.

Mr. Safford then noted that the Town has received funding from our insurance company that covers all losses associated with the Library Building damages – flood due to faulty sprinkler and later fire – minus the \$6,000 in deductibles and \$3,945 in air quality testing. He thanked Mr. Harry Shepard and Mr. Chris Jolly of Public Works for their efforts in responding to this emergency and assuring the building was restored quickly.

Mr. Safford also discussed a request for street trees on Maple Street and Moscow Village for traffic calming purposes. The Board expressed that they - are open to considering the use of public money within the right-of-way (not on private property) and requested a plan with a definition of scope and how they may fit with existing utility lines.

Mr. Shepard then provided a construction update, noting that night work has been completed for this construction season. He anticipates some night work on South Main Street in the spring of 2020. He noted that the conduit work is substantially complete, with about 98% of the conduit in place. The remaining section, under the sidewalk from Maplefield's to Mac's, is anticipated to be done before the end of this construction season. Currently crews are working on permanent paving repairs on Maple Street, Mountain Road and Main Street. Curbing still remains to be done on section of Maple Street, Sunset Street and South Main Street and Mountain Road. There is also a second layer of pavement planned for the Maple Street sidewalks and driveways.

Mr. Shepard then discussed the bulb outs, which have been of concern with buses navigating the turns. He noted that they are working on how to improve them including removal of the ornamental signpost, lowering the transitional piece of fillet to the crosswalk and adjusting pavement grade to reduce the - height from the pavement to the curb. All of this is in an effort to make drivers aware that the curb is mountable for bigger vehicles. If this doesn't work, the Town may have to engage with engineers to relook and find a compromise both with motorists and ADA compliance.

On a motion by Ms. Nichols, seconded by Ms. Hagerty, the Board went into executive session to discuss legal and real estate at 6:50pm.

There being no further business the meeting adjourned at 7:25pm.

Minutes respectfully submitted by Abigail Earle