



**Certificate of Occupancy**  
**Town of Stowe Zoning Department**  
**PO Box 730**  
**Stowe VT 05672**  
**Voice (802) 253-6141**

This application is required in order to obtain a Zoning Certificate of Occupancy. Complete the application information below and submit this form with a \$55 payment. Payments should be made to the Town of Stowe. Payment can be made by cash, check, or with a credit card (Mastercard, Visa or Discover) or online. Go to [www.townofstowevt.org/townclerk/](http://www.townofstowevt.org/townclerk/) and click the link for online payments. Please note there is a 3% convenience fee for credit card payments.

**Application Information**

Permit #	
Physical Location	
Map #	
Project Description	
Property Owner Name	
Applicant Name	
Mailing Street Address City, State and Zip	
Phone Number	Day: _____ Other: _____
Has all construction been completed?	<input type="checkbox"/> Yes <input type="checkbox"/> No (Describe incomplete work): _____
Has a Building Energy Standards Certificate been recorded?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable

**The applicant certifies that this project was constructed in accordance with the above referenced zoning permit and is compliant with setbacks and dimensional requirements as indicated on the approved site plan and that any conditions of approval have been met. Signing as an "Agent for Owner" indicates that the person signing has the permission of the owner to act on the owner's behalf.**

Indicate if: <input type="checkbox"/> Property Owner OR <input type="checkbox"/> Agent for Owner	Signature: _____  Date: _____ Print Name: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>The Zoning Administrator has permission to enter onto the property to complete an outside inspection without scheduling an appointment. If no, please call to make appointments for Certificate of Occupancy inspections.</b>

**Zoning Administrator Approval**

**Certificate of Occupancy is hereby granted:**  
 **Granted**  **Granted With Conditions (see Remarks/Conditions below)**  **Denied**  
**Status:**  **Permanent**  **Temporary If Temporary, Expiration** \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

The Zoning Administrator acknowledges that the use and/or building construction is in reasonable conformity with the zoning permit granted based upon evidence submitted by the applicant and a visual site inspection. No as-built survey information has been provided unless noted otherwise. The Town of Stowe does not certify or imply any conformity to a uniform standard of construction or life safety code.

**This approval does not cover any required State approvals. Other approvals and/or final inspections may be required before use of the structure. The applicant is responsible for determining property lines and meeting the required setbacks for development. This review does not certify setbacks or building heights.**

**Remarks/Conditions of Approval**

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