

AGENDA SUMMARY
May 24, 2010

Agenda Item No. 3A
Continuation of Park Master Planning

Summary: The Memorial Park Master Plan indicates the next phase of work is to “obtain a topographic map and surface element survey to augment the existing property boundary survey for at least those portions of the Park that are proposed to be modified. With the more accurate base map of the Park, the Conceptual Master Plan, which is based on aerial photos, can be fine tuned to the next level of detail. The more detailed base map and updated Conceptual Master Plan (Schematic Master Plan) will also aid in securing the amendment to the Land Use Permit.”

Enclosed is a proposal by Little River Design to perform the survey work for an estimated fee of \$5,500. Also, enclosed is a proposal from Broadreach Planning & Design to provide direction to Little River Design on the survey work and prepare a schematic plan based on the survey work for a fee of \$3,675.

Once this work is complete, the next step would be to budget for and seek amendments to our land use permits. In order to prepare for this, we may also want to budget for to redesign the façade of the proposed ice arena and for value engineering to reduce cost.

Town Plan Impact: N/A

Fiscal Impact: As of April 28th the contingency line item has \$12,381 remaining. The total estimated for the survey and development of a schematic plan is \$9,175.

Recommendation: Move to approve the enclosed proposal of Little River Design for survey work and the enclosed proposal with Broadreach Planning & Design for development of a schematic plan for Memorial Park with the understanding that the money will come out of the FY'10 contingency line item.