



**Akeley Memorial Building
Theatre Rental Agreement**
(Non-Profit)

Town of Stowe
PO Box 730
Stowe, VT 05672
(802)253-7350 fax 253-6137
townofstovevt.org

Organization: _____
Contact: _____
Address: _____
Phone/email: _____
Event Description: _____

Date(s): _____
Time: _____ Total # of hours _____

Conditions of Use:

1. Please promptly remove all trash from the premises after your event.
2. There will be no release of any open flames, fireworks, explosives or incendiary devices, at any time in the Memorial Building.
3. User agrees to use and occupy the Memorial Building at its own risk and shall indemnify, defend and save the Town harmless from and against all claims for damages to persons or property arising or resulting from the use or occupancy of the premises. Please provide a certificate of insurance naming the Town of Stowe as an additional insured.
4. Please turn off all lights on all floors and lock all doors when you leave.
5. Please leave your key in the front door envelope slot when you are finished for the evening.
6. The group reserving the building shall be responsible for any damage occurring the use of the building.
7. Unless a liquor license has been issued by the Selectboard, no alcohol shall be permitted.
8. Indoor smoking is not permitted.
9. Access and use of the building on weekdays will be after 4:30 pm.

All individuals or groups shall comply with any specific rules or conditions established by the Town Manager or his designee regarding a particular use.

Applicant's Signature

Town of Stowe