

**Stowe Selectboard Meeting
Monday, November 14, 2011
Stowe Free Library – Community Room
AGENDA**

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|---------|---|---|
| 5:30 pm | 1 | Call to Order
Sign Selectboard Orders |
| | 2 | Approve the Agenda |
| | 3 | Consent Items
A. Sewer & Water Connection
B. Special Event App
C. Appraisal Services
D. Minutes |
| | 4 | Liquor Consent Items |
| 5:35 pm | 5 | Cady Hill Conservation Project - SLT |
| 5:55 pm | 6 | Events Field |
| 6:15 pm | 7 | Rink Governance Structure Discussion |
| 6:30 pm | 8 | Executive Session
A. Personnel |
| | 9 | Other Business |

Meeting times are approx. & subject to change.

AGENDA ITEM SUMMARY
November 14, 2011

Agenda Item No. 3A
Water/Sewer Allocation-3174 Mountain Rd

Summary: A Water/Sewer Service Application has been received and reviewed by DPW for 3174 Mountain Road. The Owner/Applicant proposes to connect the existing 3 bedroom residence, which is currently experiencing an on-site wastewater system failure and has an inadequate private water supply. A separate water service connection and provisions to connect the subject property to an existing sewer service lateral were previously installed thru the abutting property at 3172 Mountain Road, N/F Falconer. Requisite water and sewer easements have been negotiated between the property owners and the filing of this easement is a condition of the allocation proposal. The Owner/Applicant has accepted our allocation proposal and proposes to make the required deposits and enter into Deferred Payment and Connection Lien Agreements for the proposed allocations.

Town Plan Impact: N/A

Fiscal Impact:

Proposed water allocation assessment income: \$4,950

Proposed sewer allocation assessment income: \$7,560

Recommendation:

Move to approve 450 GPD of water allocation, and 360 GPD of sewer allocation for the property at 3174 Mountain Road, conditioned upon compliance with the terms and conditions outlined in the accepted allocation proposal dated November 4, 2011.

AGENDA SUMMARY
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AGENDA ITEM NO 3B Special Events

Event Summary:

A. Traditional Christmas in Stowe – 12/2-12/3 & 12/11

Town Plan Impact: N/A

Fiscal Impact: N/A

Recommendation: Motion to approve the application(s) as presented.

Agenda Summary

November 14, 2011

Agenda Item No. 30

Contract for Appraisal Services

Summary: Due to the reappraisal the Board of Listers is requesting that the Town retain Richard Lewis as a sub-contractor to assist with the reappraisal of condominiums.

Town Plan Impact: N/A

Fiscal Impact: In accordance with the enclosed *Contract*, the Appraiser shall be paid \$9,900 to be paid in three equal payments of \$3,300 with each payment being due at the beginning of each month. The term of the Agreement will be for three (3) months, and shall begin November 2, 2011 and end February 1, 2012. The money will come out of the Reappraisal Fund, not the General Fund.

Recommendation: Move to approve the enclosed "Contract for Appraisal Services" between the Town of Stowe and Richard Lewis.

AGENDA SUMMARY
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Agenda Item 4 - Liquor Consent Item(s)

Summary:

First Class & Second Class Restaurant – Idletyme LLC dba Crop Vermont Bistro & Brewery

Town Plan Impact: N/A

Fiscal Impact: N/A

Recommendation: Motion to approve as presented.

Agenda Summary

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Agenda Item No.

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Cady Hill Forest

Summary: Enclosed is an update from Heather Furman, SLT Executive Director, on the Cabral and Hillman properties.

Town Plan Impact: Environmental Quality Policy #1: *"The Town will continue to support the efforts of land conservation organizations, including Stowe Land Trust, Vermont Land Trust and the Vermont Housing & Conservation Board, to identify and conserve lands of ecological, recreational, agricultural and scenic significance."*

Fiscal Impact: The project grand total is estimated to cost \$1,525,500. SLT is seeking \$250,000 from the Town to go towards acquisition and to build the public parking lot off from the Mountain Road that was designed by Cliff Johnson. The project would require curb cut permits from the State because it is within their right-of-way.

Recommendation: No formal motion is necessary at this time. Unless otherwise instructed by the Selectboard, I will advance a capital project request in FY'13 for \$288,000 to contribute to the land purchase and construct a parking lot to be financed with local option tax revenues.

Agenda Summary
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Agenda Item No. 6
Events Field Improvements

Summary: The Town contracted with Grenier Engineering, PC to develop a detailed grading plan and cost estimate (attached) for drainage improvements to the Community Events Field A and to prepare applications for an Act 250 permit amendment and a wetlands permit from the Army Corps of Engineers. Enclosed is a copy of the report that outlines the proposed improvements and the site grading plan. Charlie Grenier will be present at the meeting to explain the project as designed and answer any questions you might have. Also enclosed is an email from Charles Dooley of Craft Producers supporting the project.


If the Board and voters decide to move forward with the project, staff's recommendation, after input from various stakeholders, is to plan on doing the construction in the spring of 2012 and letting the field go unused for a full year in order to allow the grass roots to sufficiently establish themselves. It is also staff's recommendation to proceed with the option that does not include permanent establishing a base for a long-term tent site. Stowe Performing Arts is actively exploring other alternatives.

Town Plan Impact: Economic Development Task #5: *Upgrade the Mayo Farm Community Events Field, as necessary, to be a viable location for special events.*

Fiscal Impact: The cost estimate for construction the proposed improvements are \$230,000.

The cost under the contract with Grenier Engineering to apply for permits is \$6,500, for which funding has previously been approved by the voters.

Recommendation: Move to direct staff to proceed with submitting the necessary permit applications for the Community Events Field drainage improvements.



Agenda Summary

November 14, 2011

Agenda Item No. 7


Continue Rink Discussion Regarding Governance Structure

Summary: Enclosed is a copy of the Agenda Summary from the previous Selectboard meeting regarding the governance structure of the proposed rink. This time has been set aside to continue this discussion on what this board might be inclined to do regarding governance structure if a bond vote to construct a new rink is approved, with the understanding that future boards are free to do something different.

Specific areas include: Whether to hire a rink manager or not, whether to make it a division under Parks & Recreation or its own department, whether to make it part of the General Fund or a separate enterprise fund, and whether to have a Rink Advisory Commission or expand the Recreation Commission.

Staff doesn't have any new information, other than the enclosed email from Marge McIntosh indicating, "...all but Barre that they only have a P&R Commission."

Town Plan Impact: Task #6: Renovate or replace the Jackson ice Arena to serve as a high quality venue for ice-skating and hockey.



Recommendation: If a rink is built, make it a separate division of the Parks & Recreation Department within the General Fund Budget, budget for and hire a rink manager, and update the Recreation Commission charge to authorize them or a sub-committee to serve as a sounding board to the rink manager on rink related issues.

